



**State of New Jersey**  
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*Brigadier General*  
*The Adjutant General*

**TAG POLICY LETTER 21-5**

**15 November 2021**

**VETERANS MEMORIAL HOME EMPLOYEE BAG POLICY - 2021**

1. Effective immediately, the following guidelines shall be enforced at the Veterans Memorial Homes at Paramus, Menlo Park and Vineland. This policy is applicable to all employees and staff at the three (3) Veterans Memorial Homes.
2. The maintenance departments at each Veterans Memorial Home will construct "measuring boxes" with internal dimensions of 16" x 16" x 8" so that staff can ensure that their shoulder bag, fanny pack, or purse does not exceed the size permitted. "Measuring boxes" will be located at the facility's reception desk and in the Human Resources Office.
3. **Bags that will be permitted inside the facility include:**
  - a. ADA/medically necessary bags measuring 16" x 16" x 8" or smaller.
  - b. A shoulder bag/fanny pack/purse.
4. **Bags that are not permitted include, but are not limited to:** Any bag larger than 16" x 16" x 8", for any reason (DCVA)

A handwritten signature in black ink, appearing to read "Lisa J. Hou".

LISA J. HOU, D.O.  
Brigadier General, NJARNG  
The Adjutant General

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